



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ¹ (email, phone)	Website (eg. of the course catalogue)
SAKARYA UNIVERSITY	TR SAKARYA 01	Institutional Coordinator: Assist Prof.Dr. Nesrin KENAR Tel.: +90 264 295 5083 Email: erasmus@sakarya.edu.tr Departmental Coordinator: Lecturer Fatih ŞİMŞEK fsimsek@sakarya.edu.tr 0090 264 295 61 72	http://www.ebs.sakarya.edu.tr/?lang=en&pid=ens
State Higher Vocational School in Nowy Sacz (Państwowa Wyższa Szkoła Zawodowa w Nowym Sączu)	PL NOWYSA 02	Institutional Co-ordinator mgr Anna Polek briw@pwsz-ns.edu.pl mgr inż. Katarzyna Górowska kgorowska@pwsz-ns.edu.pl ul. Staszica 1, 33-300 Nowy Sącz Poland Tel.: +48 18 547 56 02, ext. 101 or 102	http://www.pwsz-ns.edu.pl/278,Course_Catalogue.htm http://www.pwsz-ns.edu.pl/272,Subjects_taught_in_English.htm

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Institute of Foreign Languages		Departmental Co-ordinator dr Monika Madej-Cetnarowska ul. Kochanowskiego 44, 33-300 Nowy Sącz, Poland Tel.: +48 18 547 56 08 ijo@pwsz-ns.edu.pl	
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B. Mobility numbers² per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
SAKARYA UNIVERSITY	PL NOWYSA 02	222	Languages and Philological Sciences	1 st	8*5=40	
PL NOWYSA 02	SAKARYA UNIVERSITY	222	Languages and Philological Sciences	1 st	8*5=40	

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus	TO [Erasmus	Subject area	Subject area name	Number of staff mobility periods
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code of the sending institution]	code of the receiving institution]	code * [ISCED]	*	Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
SAKARYA UNIVERSITY	PL NOWYSA 02	222	Languages and Philological Sciences	2*5=10	2
PL NOWYSA 02	SAKARYA UNIVERSITY	222	Languages and Philological Sciences	2*5=10	2

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ³	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
SAKARYA UNIVERSITY	723	TR	EN	B1	B1
PL NOWYSA 02	723	English	Polish	B2	B1

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
SAKARYA UNIVERSITY	15 th of August	15 th of December
PL NOWYSA 02	15 th June	15 th December

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 1 week.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

TR SAKARYA01:

<http://www.erasmus.sakarya.edu.tr/index.php?bolum=icerik&id=25>

PL NOWYSA 02: State Higher Vocational School in Nowy Sacz

http://www.pwsz-ns.edu.pl/276,About_University.htm

ECTS grade	Polish grade scale	Approximate % of successful students	Definition
A	5,0	10%	outstanding performance with only minor errors
B	4,5	25%	above the average standard but with some errors
C	4,0	30%	generally sound work with a number of notable errors
D	3,5	25%	fair but with significant shortcomings
E	3,0	10%	performance meets the minimum criteria

FX		Fail – some more work required before the credit can be awarded
F		Fail – considerable further work is required

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR SAKARYA 01	erasmus@sakarya.edu.tr 0090(264)295 50 86/83	http://www.erasmus.sakarya.edu.tr/index.php?bolum=anasayfa&dil=en
PL NOWYSA02	Anna Polek briw@pwsz-ns.edu.pl Tel: +48 18 547 56 02 ext. 101	http://www.msz.gov.pl/en/travel_to_poland/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR SAKARYA 01	erasmus@sakarya.edu.tr 0090(264)295 50 86/83	http://www.erasmus.sakarya.edu.tr/index.php?bolum=anasayfa&dil=en
PL NOWYSA02	Anna Polek briw@pwsz-ns.edu.pl Tel: +48 18 547 56 02 ext. 101	The student is obliged to present health and accident insurance. Receiving university (State Higher Vocational School in Nowy Sącz) is not liable for any costs of medical services, treatments and accidents.

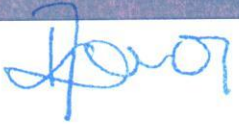

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR SAKARYA 01	nkanbur@sakarya.edu.tr 0090(264)295 50 83	
PL NOWYSA02	Anna Polek briw@pwsz-ns.edu.pl Tel: +48 18 547 56 02 ext. 101	http://www.pwsz-ns.edu.pl/171,Dom_Akademicki.htm Students should indicate on the application form if requested to place in a dorm. The award will be informed of the university coordinator.

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
TR SAKARYA 01	Assist Prof. Dr. Nesrin KENAR Institutional Erasmus Coordinator	27 NOV 2013	
PL NOWYSA02	doc. dr Marek Reichel Vice-rector for science, cooperation and development	19.11.2013.	 PROREKTOR ds. nauki, rozwoju i współpracy doc. dr Marek Reichel PAŃSTWOWA WYŻSZA SZKOŁA ZAWODOWA Słazica 1, 33-300 Nowy Sącz tel./fax 18 443 46 08, tel. 18 443 45 45 REGON 491861240 NIP 734 25 59 820 (5)

⁴ Scanned signatures are accepted